



Republic of the Philippines
Department of Science and Technology
TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE

JUN 02 2021

LOCAL TRAVEL ORDER No. 007
Series of ~~2018~~ 2021

02 June 2021
Date

Authority to Travel is hereby granted to:

NAME	POSITION	DIVISION/ AGENCY
KYLE RUSSEL MESIONA	SRS II	TAPI-IBOD
MANUEL BUCAO		TAPI-FAD

Destination/s:	Inclusive Date/s of Travel:	Purpose (s) of the Travel:
DOST-FPRDI	03 June 2021	Delivery of tokens to resource speakers during the online pitching
Science Park, Cabuyao, Laguna		

Travel Expenses to be incurred:	Appropriation/ Fund to which travel expenses would be charged to:		
	() General Fund	(x) Project Funds	() Others: (e.g. sponsor/ requesting agency)
() Actual			
() Per Diem			
Accommodation			
Meals/ Food			
Incidental expenses			
() Transportation			
Official Vehicle		X	
Public conveyance			
(Airplane, Bus, Taxi)			
() Others			
Remarks/ Special Instructions			

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 298: Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

☒ Approved

ATTY. MARION IVY D. DECENA
Officer-in-Charge
Office of the Director