



Republic of the Philippines  
Department of Science and Technology  
**Technology Application and Promotion Institute**

DEC 03 2021

02 December 2021

LOCAL TRAVEL ORDER No. 014  
Series of 2021

Authority to travel is hereby granted to:

NAME	POSITION	DIVISION/AGENCY
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JANA MAUREEN Z. JIMENEZ

IO II

DOST-TAPI-TIPD

Destination/s:

Inclusive Date/s of Travel:

Purpose(s) of Travel:

Aborlan, Palawan

06-07 December 2021

To conduct interview and production  
shoot with inventor Banlawe

Travel Expenses Incurred  
to be incurred:  
(e.g.sponsor/

Appropriation / Fund to which travel expenses would be charged to:  
(☒) General Fund (☐) Project Funds (☐) Others:  
requesting agency)

( / ) Actual

( / ) Per Diem

Accommodation

Meals / Food

Incidental Expenses

( / ) Transportation

Public Conveyance  
(Airplane, Bus, Taxi)

( / ) Others

Remarks / Special Instruction

*A report of your travel must be submitted to the Agency head / Supervising Official within 7 days from the completion of travel. Liquidation of cash advance should be in accordance with Executive order No. 298: Rules and Regulation and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.*

RECOMMENDING APPROVAL:

NORA P. GUMIA  
Chief, TIPD

APPROVED:

ATTY. MARION IVY D. DECENA  
Director IV, TAPI