



TAPI Administrative Order No. 2022- 009
Series of 2022

Guidelines on the Grant of the 'Gawad SIDHA'

Section 1. Title – This guideline shall be known as the ‘**Guidelines on the Grant of the Gawad SIDHA**’.

Section 2. Description – This is an award given to the two (2) DOST attached agencies for their active support to the various activities conducted and organized by DOST-TAPI. Likewise, their efforts will be recognized as to the number of completed projects to the various Programs of Assistance of DOST-TAPI.

This is an award given to the two (2) DOST attached agencies for their active support to the various activities conducted and organized by DOST-TAPI. The recipient-DOST agency of the awards will come from the cluster of DOST-RDIs and Councils; and from the cluster of DOST-Service Institute and Advisory Bodies in recognition of their efforts and contributions for the number of successfully completed projects under the various Programs of Assistance of DOST-TAPI.

Section 3. Objectives – To recognize the efforts of the DOST Agency in supporting the major activities of the Department such as NSTW, NRDC, Technology Transfer Day and other ISTE-related activities such as Nationwide S&T Promotions and Exhibits.

Section 4. Awards Category

The award will be composed of two (2) categories namely:

4.1 Gawad Sidha for DOST-RDIs and Councils

- The award aims to recognize the efforts of the DOST-RDI and Council in supporting the major activities of the Institute such as NSTW, NRDC, NBW, Tech Transfer Activities, and other activities such as Nationwide S&T Promotions and Exhibits.

4.2 Gawad Sidha for DOST-Service Institutes and Advisory Bodies

- The award aims to recognize the efforts of the DOST-Service Institute and Advisory Body in supporting the major activities of the Institute such as NSTW and Nationwide S&T Promotions and Exhibits.

Section 5. Awards Included

The award shall include institutional trophy and a cash incentive amounting to thirty thousand pesos (P30,000). The cash incentive shall be subject to applicable taxes.

Section 6. Selection of Nominees

The possible nominees are the DOST Agencies (Sectoral Planning Councils, RDIs, S&T Service Institutes, Advisory Bodies) as active partner institutions of DOST-TAPI.

Section 6. Criteria of Selection

The following criteria are to be met in order to be considered as nominee for the **Best DOST-TAPI Agency Partners**:

1. The winner will be recognized based on the no. of projects availed for TAPI's offered assistance, no. of requests received for Intellectual Property (IP) registration, active participation to the events identified above, highest attended activity included in the NSTW General Program of Activities which came from the result of the online survey conducted by the Evaluation Committee, and completion of liquidation requirements to the funding assistance release by DOST-TAPI for such activity.
2. The following point system will be followed in determining the **Best DOST-TAPI Agency Partner**:

Gawad Sidha for DOST-RDIs and Councils

| | Particular | Percent |
|---|--|----------------|
| 1 | No. of projects availed for TAPI assistance | 20% |
| 2 | No. of IP requests received for filing | 20% |
| 3 | Participation to Major Events being organized, co-organized and supported by TAPI (i.e. NSTW, NRDC, NBW, Tech Transfer Day, NSTPE) | 20% |
| 4 | Result of the 2021 NSTW Online Survey conducted by DOST-NRCP (Most attended activities under the General Program) | 20% |
| 5 | No. of Completed Projects (Fully Liquidated) | 20% |
| | TOTAL | 100% |

Gawad Sidha for DOST-Service Institutes and Advisory Bodies

| | Particular | Percent |
|---|---|----------------|
| 1 | No. of projects availed for TAPI assistance | 25% |
| 2 | Partnership on major events being organized, co-organized and supported by TAPI (i.e. NSTW and NSTPE) | 25% |
| 3 | Result of the 2021 NSTW Online Survey conducted by DOST-NRCP (Most attended activities under the General Program) | 25% |
| 4 | No. of Completed Projects (Fully Liquidated) | 25% |
| | TOTAL | 100% |

3. The DOST Agency with the highest point for each category based on the above point system will automatically be recognized for the award.

Section 7. Mechanics

1. The initial assessment and scoring of the nominees based on the Criteria shall be conducted by the Program Managers at the Divisional level, to be cleared by the respective Division Chief.
2. The Awards and Recognition Committee will tally, verify and validate the scores of the nominees.
3. The final scores will be forwarded to the Chair, Steering Committee of 35th Anniversary Celebration for clearance prior to the final approval of the DOST-TAPI Director.
4. The decisions of the Management and the Awards and Recognition Committee are final and irrevocable. Furthermore, the Institute reserves the right shall not be obliged to justify the results of the selection process of winners.


Section 8. Confidentiality – The name of the winner shall be taken with utmost confidentiality until the day of awarding.

Section 9. Coverage of the Award – The initial awards will be given in the year 2022 and shall cover the various completed and successful projects/events from 2017 to 2021.

Section 10. Effectivity

This Order shall take effect after fifteen days from its publication within fifteen (15) days from its publication either to the Official Gazette or newspaper of General Circulation.

Taguig City, Philippines, _____, 2022.


ATTY. MARION N. D. DECENA
Director