



Republic of the Philippines
Department of Science and Technology
Technology Application and Promotion Institute

INVITATION TO BID

Disposal of Unserviceable Property and Scrap/Waste Materials of DOST-TAPI Through Public Auction No. 2023-07 (2nd Bidding)

The Department of Science and Technology – Technology Application and Promotion Institute, Appraisal and Disposal Committee invites all interested parties to participate in the public auction of unserviceable properties on an “As-Is-Where-Is” basis as indicated below:

LOCATION: TAPI Basement

PARTICULARS		QTY	MINIMUM FLOOR PRICE (1 LOT)
I	Furniture and Fixture		7,000.00
	Table	55	
	Cabinet	5	
	Chairs	3	
	Other Semi-expendable property		
	Electric fan	4	
	Typewriter	2	
	LCD Monitor	1	
	Fax machine	1	
	Printer	3	
	Water Dispenser	1	
	Scanner	1	
	Handycam	1	
	Aircondition	4	
	AVR	5	
	UPS	4	
	CPU (Case only)	1	
	Keyboard	1	
	Anti-virus	1	
	Vault	1	

Scraps and waste materials			
	(Assorted waste material/used parts, used batteries and used tires from DOST-TAPI vehicles)	1 lot	
	TOTAL	94	7,000.00

Prospective Bidders are encouraged to bid on all lots. Upon payment of a non-refundable **Bid Fee of Five Hundred Pesos (Php500.00)**, interested buyers may get the bid documents from the **DOST-TAPI Appraisal and Disposal Committee Secretariat, from November 22-24, 2023 (Wednesday-Friday)**. Viewing and Inspection for the said properties will be conducted on **November 22-24, 2023**. The DOST-TAPI will hold a Pre-Auction Conference on **November 30, 2023 - Thursday at 10:00 AM** at the **Audio-Visual Room located at 1st Floor TAPI Bldg., DOST Compound, Bicutan, Taguig City**, which shall be open only to all interested parties who have purchased the Bidding Documents.

The Public Auction is open to Business Entrepreneurs who shall comply with the following Eligibility Requirements:

Business Entrepreneur
1. Latest Mayor's Permit
2. Latest Income Tax Return, stamped "received by BIR or its duly accredited and authorized Institutions"

Sealed offers will be received at the **Audio-Visual Room 1st Floor TAPI Bldg., DOST Compound, Bicutan, Taguig City** on or before **09:30 AM on December 07, 2024 (Thursday)**. The bidder shall **enclose in a sealed envelope his bid together with his minimum bid bond equivalent to ten percent (10%) of his bid** in the form of cash or cashier's or manager's check. The envelope should also include documents applicable as stated above. Bid shall be offered personally by the company owner or in his absence, his duly authorized representative, provided said person/entity **possesses a duly notarized Special Power of Attorney (SPA)**, otherwise, said bid shall be declared void. Prior to the issuance of the Notice of Award, the winning bidder should present the original copy of the foregoing documents for validation.

The bidder's bond will be returned to the non-winning bidder right after the bidding. On the other hand, the bid bond of the winning bidder shall form part of the purchase price. However, the ten percent (10%) bid bond shall be **forfeited if the full price is not paid by the winning bidder within the prescribed period stated in the Notice of Award**. The bid bond shall be considered as partial payment and the difference between such payment and the offer shall be paid in the form of cash, cashier's or manager's check of a reputable bank within the area where the bidding was held. Full payment shall be made within **five (5) working days from the date of the receipt of Notice of Award**.

This Invitation to Bid will be posted in at least three (3) public places in the locality and DOST-TAPI website. The **DOST-TAPI** reserves the right to reject any or all of the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.

For more information, please contact the DOST-TAPI Appraisal and Disposal Committee Secretariat at **8838-1115** and look for Ms. Merlina C. Acero, Administrative Officer I, Property Section at the DOST-TAPI Basement, TAPI Bldg., DOST Compound, Bicutan, Taguig City.


MR. JOYCEL N. AGUILAR
Chief FAD and Chairperson,
DOST-TAPI Appraisal and Disposal Committee