



Republic of the Philippines
Department of Science and Technology
Technology Application and Promotion Institute

DOST-TAPI Special Order No. 437
Series of 2023

NOV 14 2023

Subject: **Attendance to the Workshop on Microsoft 365 Business Premium**


In the interest of the service and in line with the human resource development program of the DOST-TAPI, the following personnel are hereby authorized to attend on official time, the **“Workshop on Microsoft 365 Business Premium”** on 15 November 2023 at the One Ayala West Tower, Ayala Avenue corner EDSA, Makati City;

1. Tria, Angelica D.
2. Edillo, Jericho P.
3. Rodriguez, Merphil John Yeshua R.

The said activity is free of charge. Participants' transportation and other incidental expenses shall be borne by DOST-TAPI subject to the availability of funds and usual accounting and auditing rules and regulations.

The above-named participants shall provide a copy of their certificate of completion/participation to the HR Section within ten (10) days after the completion of the activity and shall echo to TAPI personnel the knowledge learned from the attendance to the Seminar, the schedule of which shall be arranged in coordination with the HR Section.

For the information of the concerned personnel.


ATTY. MARION IVY D. DECENA
Director, TAPI